

COMMERCIAL PROPERTY WINTER HVAC MAINTENANCE TIPS

Ed Hutchinson, President Hutchinson Mechanical Services

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Now's the time to get your HVAC system winter ready before the frigid weather sets in.

Whether your system needs an upgrade or a tune-up, **Hutchinson** is the region's "go-to" provider of HVAC and energy services for commercial properties. Check out these tips to help add life to your system, enhance comfort and improve your bottom line.

1. **Use Energy Star Portfolio Manager to see how your building rates with other similar buildings.** If you rate low, there are many things you can do to improve the operation of your building.
2. **Check HVAC settings to get maximum efficiency.** Set your thermostat at 68° during the day and at 60° at night. You can save approximately 3% on heating costs for every degree under 70.
3. **Conduct daytime/nighttime audits.** Check to see if the lights are on. Is the building comfortable?
4. **Install a programmable thermostat.** A web and cloud based control system offers peace of mind by keeping settings maintained during and after office hours.
5. **Establish a preventive maintenance program.**
 - ▶ Change or clean all air filters, preferably every month.
 - ▶ Repair leaks in piping, air ducts, coils, fittings and at the unit(s).
 - ▶ Replace defective equipment insulation, ducting and piping.
 - ▶ Install/upgrade HVAC controls to include new energy management systems technologies.
6. **Clean Heating Ducts.** Heating ducts should be cleaned periodically to allow efficient heating and provide fresh, clean air. Also check to make sure the ducts are properly insulated.

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7. **Take Advantage of Energy Efficient Programs.** Hutchinson has once again been named a designated contractor of Direct Install, a program offered by New Jersey Office of Clean Energy that pays up to 70% of energy upgrades, including lighting and HVAC equipment. Instead of pumping money into your outdated, inefficient units, why not upgrade to a new, state-of-the-art energy-efficient system?

For more information, contact:



Ed Hutchinson, President
Dicoordinator@hutchbiz.com
888.777.4501

www.Hutchbiz.com



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